

**DPI PROJECT TRANSMITTAL SHEET**

Date: \_\_\_\_\_

To: School Planning  
Department of Public Instruction  
301 North Wilmington Street  
Raleigh, NC 27601-2825

School Planning  
Department of Public Instruction  
6319 Mail Service Center  
Raleigh, NC 27699-6319

From (Designer): \_\_\_\_\_

For: Administrative Unit (LEA): \_\_\_\_\_

Name of School: \_\_\_\_\_

(Previous School Names, if any): \_\_\_\_\_

Street Address of School / Project: \_\_\_\_\_

Project Info: Project Phase [S] [DD] [CD]: \_\_\_\_\_ Grades Housed: \_\_\_\_\_ No. of Students: \_\_\_\_\_

Project Description: \_\_\_\_\_

New Area (sf): \_\_\_\_\_ Renovated Area (sf): \_\_\_\_\_ Site Area (Ac.): \_\_\_\_\_

Code Jurisdiction: \_\_\_\_\_

Project Delivery Method (DBB) (CM@R): \_\_\_\_\_ (Other): \_\_\_\_\_

Estimated Bid Date: \_\_\_\_\_ Estimated Start Construction Date: \_\_\_\_\_

Budget?: \_\_\_\_\_ Public-Private Contract? (Yes / No): \_\_\_\_\_

Buildings Demolished in lieu of renovation? (Yes/No): \_\_\_\_\_

Will a school be replaced with this project? (Yes/No): \_\_\_\_\_ If so, what will happen to the existing school? \_\_\_\_\_

Prototype? (Yes/No): \_\_\_\_\_ If prototype, School name and LEA where first used: \_\_\_\_\_

NCDPI DSP No.: \_\_\_\_\_

If prototype, original design orientation: \_\_\_\_\_ Climate Zone: \_\_\_\_\_

What changes, if any, were made to the original design? \_\_\_\_\_

Sustainable / High Performance / Green Building Features: \_\_\_\_\_

Unique Education Features: \_\_\_\_\_